

OS REGISTRY  
FILE *KEM-P*

## ADMINISTRATIVE - INTERNAL USE ONLY

11 September 1985

MEMORANDUM FOR: Executive Director  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
General Counsel

FROM:   
Chief, Regulatory Policy Division

SUBJECT: Proposed  Establishment of the  
Headquarters Configuration Management  
System (Job #1200)

## FOR YOUR INFORMATION:

1. This proposed issuance, initiated by the Office of Logistics, is forwarded for your information. A Configuration Management system has been established during the planning of the new Headquarters Building to cope with facilities issues arising during the transitional period from 1985 through 1988. This system is comprised of control boards, baseline documentation, and the discipline procedures necessary to coordinate and control the many changes that will be made to facilities and systems at headquarters.

2. RPD plans to forward this proposed issuance to the Deputy Director for Administration for approval on 25 September 1985. Please direct any questions or comments to the undersigned before that date.

## Attachments:

- A. Concurrence Sheet (OGC)  
B. Proposed

cc: AO/DCI OIT  
SSA/DDA OF  
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